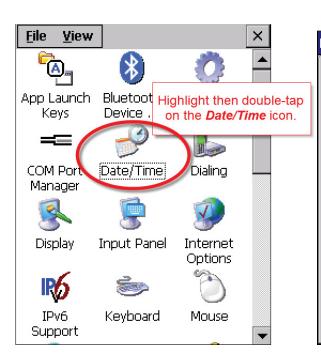# Date and Time Settings

Your stock recorder may have an incorrect date or time setting that results in error messages when you try to import data to your computer.
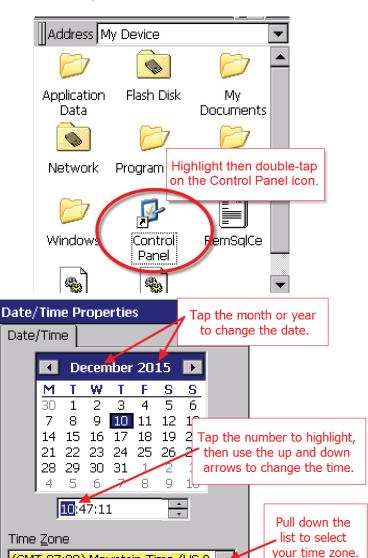
Note: Never make changes to the date or time format without being expressly instructed to by Shearwell support. Some settings are critical for proper functioning and should not be tampered with!

Changing the date or time
1. Close the FarmWorks program on the stock recorder.
2. On the stock recorder desktop, double-tap the **My Device** or **My Computer** icon, or tap the **Start** button on the bottom left-hand corner of the screen.
3. Double-tap the **Control Panel** icon.
4. Double-tap on the **Date/Time** icon.
5. Change the time and date if needed.
6. Find the **Time Zone** settings at the bottom of the screen. Change to the correct time zone if needed.
7. Press **Apply** to save your changes.

Highlight then double-tap on the **My Computer** or **My Device** icon.

Highlight then double-tap on the Control Panel icon.

Highlight then double-tap on the **Date/Time** icon.

Tap the month or year to change the date.

Tap the number to highlight, then use the up and down arrows to change the time.

Pull down the list to select your time zone.